



UNSW Global Education

Study Abroad Internship Program Application Form

Never Stand Still

Internship Application Form

This form is for applications for the UNSW Study Abroad Internship Program. UNSW Study Abroad conveys the information contained in this form to prospective academic supervisors and placement organisations to assess each application.

Internships are offered as an academic course during the Semester Program for 6 units of credit. Contact hours are two days per week over the semester. You must be either a Study Abroad or Exchange student to be eligible to apply.

Attachments

Please submit with your application:

- A certified copy of your academic transcript/s
- Your current resume, including information about relevant work or volunteer experience
- Two references (including one academic references).
- A 500-word essay outlining:
 - The specific area in which you would like to be placed;
 - The skills you are seeking to develop from the internship;
 - What you expect to learn, and how this experience will benefit you.

Submitting your application

Complete this application form, attach supporting documents and email to study abroad at studyabroad@unsw.edu.au

Student Details			
Family name:			
Given names:			
Date of birth (DD/MM/YYYY):	D D / M M / Y Y Y Y	Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Intersex
Country of citizenship:			
E-mail (please print clearly):			
Have you any disabilities that UNSW Study Abroad should be aware of:	<input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please include a letter explaining any support required.		

Proposed area of internship (please select one)
<input type="checkbox"/> Business Internship (FINS3201) <input type="checkbox"/> Media Internship (MDIA3007)
PLEASE NOTE: You need to have completed substantial coursework or other experience in the area of your choice - a major or minor area of study.

Academic record: current studies	
University/college name:	
Current level of study:	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Postgraduate <input type="checkbox"/> Other
Current year of study:	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Overall GPA or equivalent:	
Major subjects:	
Minor subjects:	
Year of expected graduation	
Academic record: previous studies	
Years of postgraduate study completed so far:	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> Not applicable
Name of institution:	
Country of institution:	
Years attended:	
Degree studied:	
Qualification attained:	

Overall GPA or equivalent:	
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Previous internships

Briefly describe any internships you have already completed, and summarise your role in each:

Internship 1

Name of company:	
Description of internship:	

Internship 2

Name of company:	
Description of internship:	

Referee Details

Please provide the name, address and phone number of two referees: one academic and another person who has agreed to provide a reference. If you have permanent, full-time employment, summer or part-time work experience, please use your supervisor as a reference. Please ask your referees to email the letters of reference to studyabroad@unsw.edu.au

Academic Referee	
Name of referee:	
Position:	
Address:	
	Zip/postcode: Country:
Email:	
Personal or Employer Referee	
Name of referee:	
Position:	
Address:	
	Zip/postcode: Country:
Email:	
Declaration and signature	
I declare that the information submitted with this application is complete and correct. I understand and accept that UNSW Study Abroad reserves the right to reverse or vary any decision regarding internships made on the basis of incomplete or false information.	
Signature: _____ Date: _____	