

Pre-departure Checklist

Essential documents to carry with you:	Check
Valid passport with Student Visa	<input type="checkbox"/>
Letter of offer from UNSW / Confirmation of Enrolment (e-COE) issued via email by UNSW	<input type="checkbox"/>
Receipts of payments (tuition fees, health cover, etc)	<input type="checkbox"/>
Letter of scholarship award (if applicable)	<input type="checkbox"/>
Original/certified copies of your academic transcripts (If you hope to obtain credit in your UNSW program for courses you have completed elsewhere, you must bring all relevant documents such as course outlines)	<input type="checkbox"/>
Other personal identification documents eg. driver's license, I.D. card, medical records or prescriptions.	<input type="checkbox"/>
Have you notified International Student Services (ISS) about your:	
Request for temporary accommodation	<input type="checkbox"/>
Request for airport reception	<input type="checkbox"/>
Request for a UniBuddy – Peer Mentor	<input type="checkbox"/>
Registration for the Academic Preparation Program (APP) Postgraduate students are encouraged to attend the Academic Preparation Program from 22 January to 25 February 2007 or 18 June to 22 July 2007. The program is aimed at postgraduate students who have not previously completed a program where English was the language of instruction. Details of the Academic Preparation Program (APP) and the APP form can be found at the back of this book.	<input type="checkbox"/>
It is important to include the following in your hand luggage:	
Contact and telephone numbers of ISS (9385 5332) and friends in case of emergency	<input type="checkbox"/>
Some cash in Australian Dollars (AUD\$200)	<input type="checkbox"/>
Warm clothing such as a sweater or jacket	<input type="checkbox"/>
Preparing for Student Life at UNSW	<input type="checkbox"/>
Your Student Visa	<input type="checkbox"/>

Understanding Your Student Visa Conditions

Leaving the Plane

Before leaving the plane, make sure that

- you have all your papers ready
- you have completed the Australian Immigration and Customs Declaration forms
- you have your passport
- you have all your hand luggage with you.



If you bring any foodstuffs, spices, plant, animal or wood products into Australia, they must be declared on the Customs Declaration form given to you on the plane. If you do not declare them, they may be confiscated and you could be fined. It is then up to the Customs Officer to decide if you can keep them. Remember that unless you declare everything on the form, it is too late to tell the Customs Officer at the airport. If in doubt, write it down. Remember that only Customs Officers can give you accurate information about customs matters.

For a list of the explanations of your visa conditions, please refer to the information booklet under your visa subclass in the DIMIA website, www.immi.gov.au.

It is your responsibility to ensure that you satisfy the requirements of these visa conditions:

Condition 8202: Satisfaction of attendance/academic requirements

Maintaining your enrolment in full time study

You must be enrolled in a registered program and maintain a full time study load during the period of your study. A normal full time load is defined by **the University** as 24 units of credit per session. A minimum load defined by **your student visa** is 18 units of credit (typically 3 courses). However, if you enroll in the minimum requirement of 18 units of credit in one session, it is likely that you will not be able to complete your degree within the specified time and will need to apply for an **extension** of your student visa. The decision on whether to grant you an extension of your visa will be made by the Department of Immigration and Multicultural Affairs.

Only students enrolled in the final session of their program are permitted to undertake less than a full time load (18 Units of Credit).

Satisfactory academic progress

This visa condition requires you to maintain satisfactory academic progress in your studies so that you are able to complete your degree within the specified visa duration.

Program leave

Visa condition 8202 specifies that you cannot take leave from your program or suspend your studies unless there are exceptional circumstances which are beyond your control. UNSW will not be able to grant leave under this provision without documentation which supports your request for program leave.

Condition 8533: Notifying the University of your contact address in Australia, and change of education provider

This visa condition requires you to inform the University of your current Australian residential address and of any changes within seven days of each change. You can update your address on myUNSW at <https://my.unsw.edu.au>. If you are changing education provider, you must also notify the University within seven days of the issue of the eCoe by your new provider.

Condition 8101: No work

Condition 8101 does not allow the visa holder to work in Australia.

Condition 8105: Work limitations

Students and their family members can apply for the right to work after they have commenced their studies. There is 20 hours per week work limitation and work must not interfere with your studies during the academic year. However, you may work full-time during holidays. Work rights for family members vary. Check with the Australian diplomatic post before leaving.

Condition 8501: Adequate arrangements for health insurance

You must pay and maintain Overseas Student Health Cover for you and your accompanying family members for the full duration of your stay in Australia.

Condition 8517 and 8518: Adequate arrangements for education of school age family unit members

You must maintain adequate arrangements for education of your children in Australia. They must be enrolled in either a government or non-government school during their stay in Australia and you must meet any education costs.

What will happen if I do not comply with the above conditions?

You must comply with all of the above conditions. However, if you fail to comply with visa conditions 8202 and 8533, the University is obliged under the Education Services for Overseas Students Act 2000 (ESOS Act) (to inform DIMIA). A letter will be issued to you, advising that you have 28 days to attend a specified DIMIA office to resolve the matter. If you fail to report, your visa will be automatically cancelled and you will be subject to removal from Australia unless the cancellation is revoked.

When you report to the DIMIA office, the automatic cancellation process is stopped and a decision made whether or not to cancel the visa. If the breach is substantiated, migration law requires that the visa must be cancelled.

Who should I contact for more advice?

If you have difficulties understanding your student visa conditions or wish to discuss any personal issues that are affecting you, you can contact an Adviser at the International Student Services, East Wing, Red Centre, Tel: +61 2 9385 5333 or you should contact UNSW Student Central via email: esos@unsw.edu.au or your academic adviser/program authority/Faculty office for advice regarding your enrolment, academic performance, progression or intention to take course leave.